

AIR 3331

Open Call / Full-Term

Program Fee & Optional Support Outline

Details regarding our program and application process
can be found on our website.

We welcome inquiries to the email below.

AIR 3331

Email **【residence(at)3331(dot)jp】**

Online **【<http://residence.3331.jp/>】**

Updated June 2017

PATTERN A:**“Nishikichō Residence & Soto-Kanda Studio” (Studio inside 3331 Arts Chiyoda)***Private studio + private room + basic support, starting from ¥11,500 per day!*

Placement	Participants	Fee (4 weeks/ 28 days)	Note
Private Studio in 3331 + Separate Residence	1	¥320,000	Includes studio space inside 3331 Arts Chiyoda (Soto-Kanda Studio), private room in Nishikicho Residence (20 mins walk from 3331) and basic coordinator support. <*Living room, mini kitchen, shower, lavatory are all shared.>
Private Studio in 3331 + Separate Residence	2	¥480,000	
<Option> Additional exhibition/ event space in 3331 Arts Chiyoda	---	Please inquire	Space catered for various types of events, such as workshops, talks and receptions. Schedule and fee will vary depending on the scale and requested time period. Please request with application.

PATTERN B: “Nishikichō Residence & Studio”*Shared studio + private room + basic support, starting from ¥8,300 per day!*

Placement	Participants	Fee (4 weeks/ 28 days)	Note
Shared Studio + Private Room	1	¥230,000	Includes 2F shared studio/gallery space and 3F private room (20 mins walk from 3331 Arts Chiyoda), as well as standard AIR 3331 coordinator support. <*Living room, mini kitchen, shower, lavatory are all shared.>
	2	¥345,000	
<Option> Additional exhibition/ event space in 3331 Arts Chiyoda	---	Please inquire	Space catered for various types of events, such as workshops, talks and receptions. Schedule and fee will vary depending on the scale and requested time period. Please request with application.

* All fees include Japanese Consumption Tax.

* The above fees apply to full-term residencies (4 or more weeks) only. Please contact residence(at)3331(dot)jp for an estimate for residencies less than 4 weeks.

* Though efforts are made to provide the requested placement, all facilities are subject to availability. Priority is based on each project's space requirements and number of participants.

* Communal spaces (bathroom, kitchen, etc.) are subject to sharing when more than 1 participant is present.

Additional Support

Plan	Content	Fee	Details
Interpretation	Translation by a residence coordinator (English only)	¥10,000 / event	※ Basic translation for up to 1 event organized by the participant will be provided for free of charge for full-term residencies.
	Professional translator	¥42,000 ~ / half day	For talk events, etc. which require native-level accuracy.
Text translation	Translation by a residence coordinator (English only)	¥15 / word	※ Translation of the artist profile and project plan is free of charge.
Construction Staff	Direct support in construction of the work or installation of the exhibition.	Personnel expenses (¥1,300 ~ / 1 hour) + material cost	Please consult residence staff with your plan at least 2 weeks before installation. (Requires consultation with an installation staff member in advance.)
Exhibition Panel	Large size printing and foam board setting for exhibitions	Personnel expenses + material cost ¥5,000 ~ (A1 Size)	Editable data must be provided.
Consumable materials	Pins, screws, tape, etc.	Material cost	Availability varies
Large-scale printing	In-house printing above A3 size	Personnel expenses + material cost ¥2,500/m ~	Editable data must be provided.
Printing, copying, scanning	Use of in-house office printer (A4-A3 size)	A4 · A3 Mono Color ¥10 / 1 sheet	Editable data must be provided.
		A4 Color ¥50 / 1 sheet	
		A3 Color ¥80 / 1 sheet	

Vinyl decal (Cutting sheet)	Vinyl machine cut (Size W410 x L500 mm)	¥2,000 *Includes machine operation, material (vinyl sheet and transfer tape)	Machine-cut stickers of text or outline data for exhibition titles and more; various colors. *1. Please submit outline text as illustrator data. *2. Please consult residence staff with your plan at least 2 weeks before installation.
	Additional length	¥ 300/100mm	
	Vinyl picking (up to 30 characters)	¥ 1,500	
	Additional characters	¥ 500/10 characters	
	Transfer tape preparation	¥ 1,000	
	Installation	¥2,000	
Publicity Materials	Business cards (Create business cards and printing order for networking purposes.)	Varies with task.	Orders are limited to a 3331-designed template. We cannot accommodate custom designs.
	Postcard flyers (Create postcard-sized flyer and printing order for self-promotion of events.)		
AV Equipment	Projector, microphone, etc.	Varies with task.	※ Free for up to 1 event
Furnishings	Chairs, tables, plinths, etc. for exhibition, workshop or other event	Varies with task.	—
Material Assistance	Special orders for materials. Resourcing specific materials to aid with artwork production.	Varies with task.	—
Shipping Service	Arranging domestic and international shipments	Personnel expenses + Freight Cost + Packing	The charge varies according to the destination, size and weight of the package and method of freight.
Tokyo Guide	Staff member to attend galleries, workshops, etc. with the artist (basic translation and arranging information)	1 attendant + travel costs	Requires consultation in advance.

*The above are general estimates and are not included in the base residence cost. For a detailed estimate, please consult at the time of application. We may not be able to provide the service depending on the timing and the task.